

## TERMS AND CONDITIONS

To apply for a place at Musical Mania Performing Arts or attend classes the Parent/Guardian must agree to these Terms & Conditions and submit an enrolment form online.

**Payment:** Payments must be made in advance or prior to the start of the first lesson. Failure to pay any invoice will incur an interest charge stated on your invoice unless you have made alternative payment agreements with the Principal.

**COVID 19-**Please note if a student becomes unwell, tests positive for Covid 19, or shows symptoms of Covid 19 and/ or has been in contact with someone who has symptoms, the student is not permitted to join the class. In this case, no refund will be issued. If there is a national local lockdown announced, or government guidelines are changed and the classes cannot continue in person, classes will be moved online via Zoom until the government advise us 'safe' to operate in person. A credit note will be issued for any adjusted class times. Where the organiser can provide an alternative, no full refunds will be issued unless the organiser cancels the classes completely.

In the event, that a member of staff becomes unwell/tests positive for Covid-19 and prevents them from teaching. We will attempt to find a feasible substitute. Secondly, we will provide an online alternative. In this case the same conditions apply and no refunds will be given. Finally, where the first and second options are not possible and we cannot safely provide appropriate staffing. Musical Mania will decide to cancel classes. In this case we will fully credit each participant for the time missed from the class cancellation.

**Notice Period:** If parent/guardian does **not** wish their child to return to Musical Mania Performing Arts for the following term, they must give notice to the teacher in writing.

**Half a term's notice must be given.** Failure by parent/guardian to give such notice will render the parent/guardian liable for **half of the following terms fees.**

Unless appropriate notice is given, students will be **automatically re-enrolled** onto classes for the following Term.

If a student leaves without notice before the term is concluded, there will be no refund issued for time remaining.

**Uniform:** All students attending weekly classes are required to wear a Musical Mania T-shirt and black Jazz shoes with either black trousers or leggings. A Musical Mania jumper can be worn if preferred/required but no outside jumper's coats or clothing are to be worn during classes. All Hair must be tied back. NO jewellery. NO open toe shoes. NO jeans or skirts.

**Enrolment:** Any new students joining Musical Mania Performing Arts will be charged a £20 admin fee to update and register you onto our system.

We will require all parents/guardians to keep us updated on any change of information by filling out a refreshed enrolment form online.

**Absentees:** To avoid any disruptions to the classes, please contact Musical Mania Performing Arts in advance if your child will be absent from their class/classes. Absent without knowledge for a half term period will result in removal from Musical Mania Performing Arts classes.

**Before and After Class:** Musical Mania tutors are not responsible for students before or after class. Please drop them off and collect them promptly from designated exits and entrances. If late pick up **without prior arrangement** extends past 30 minutes, a fee will be charged of £10.

**Responsibility:** Students are obliged to inform Musical Mania's staff of any existing injuries or medical conditions. Students are obliged to take care of their own belongings. Musical Mania can accept **NO** liability for lost or damaged belongings.

**General:** Musical Mania fees are reviewed annually and may be increased in January of each year. It is occasionally necessary to change the time and/or venue. We will try to keep class times/ locations as similar as possible but unfortunately this cannot always be guaranteed.